

**STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION**

**ADDENDUM NO. 1  
FOR**

**T-HANGAR, ROLL-UP, & OVERHEAD DOOR MAINTENANCE  
STATEWIDE  
STATE PROJECT NO. BS1322-43**

NOVEMBER 21, 2022

This Addendum shall make the following amendments to the Bid Documents.

**A. NOTICE TO BIDDERS**

1. Prospective bidders are hereby notified that the deadline to submit bids via HiePRO, scheduled for 3:15 P.M., December 5, 2022 is HEREBY POSTPONED until 3:15 P.M., January 5, 2023. Delete and replace the NOTICE TO BIDDERS with the attached revised NOTICE TO BIDDERS dated r11/21/2022.

**B. SPECIFICATIONS**

**1. SECTION 10 – GENERAL REQUIREMENTS**

- a. Delete SECTION 10 in its entirety and replace with the attached revised SECTION 10 dated r11/21/2022.

**2. PROPOSAL AND PROPOSAL SCHEDULE**

- a. Delete PROPOSAL PAGE PF-1 in its entirety and replace with the attached revised PROPOSAL PAGE PF-1 dated r11/21/2022.
- b. Delete the PROPOSAL SCHEDULE in its entirety and replace with the attached revised PROPOSAL SCHEDULE dated R11/21/2022.

The following is provided for information.

**C. PRE-BID MEETING MINUTES**

See attached PRE-BID MEETING MINUTES and Attendance Sheet dated November 14, 2022.

D. RESPONSES TO REQUESTS FOR INFORMATION (RFIS / QUESTIONS)

See attached RESPONSES TO REQUESTS FOR INFORMATION (RFIS / QUESTIONS)  
dated 11/21/2022

Please acknowledge receipt of this Addendum No. 1 by recording the date of its receipt in the  
space provided on Page P-4 of the Proposal.



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JADE T. BUTAY  
Director of Transportation

NOTICE TO BIDDERS  
(Chapter 103D, HRS)

SEALED BIDS for T-HANGAR, ROLL-UP, & OVERHEAD DOOR

MAINTENANCE, STATEWIDE, PROJECT NO. BS1322-43, will begin as advertised in HiePRO. Bidders are to register and submit bids through HiePRO only. See the following HiePRO link for important information on registering:

<https://hiepro.ehawaii.gov/welcome.html>.

Deadline to submit bids is January 5, 2023, at 3:15 p.m. Hawaii Standard Time. Bids received after said due date and time shall not be considered.

The scope of work consists of the maintenance of T-Hangar, roll-up, & overhead doors at various airports Statewide. The estimated cost is between \$5,250,000 and \$5,750,000.

To be eligible to bid, bidders must possess a valid State of Hawaii Specialty Contractor's "C-48" or "C-48a" License at the time of bidding.

A pre-bid conference is scheduled for November 14, 2022 at 2:00 p.m. Due to the impacts of COVID-19, the pre-bid will be held via Microsoft Teams teleconference. All bidders that wish to attend must send an email indicating their interest to Mr. Steve Tagupa, State Project Manager at [steve.tagupa@hawaii.gov](mailto:steve.tagupa@hawaii.gov). They will be added to the Teams attendance list and will be sent an invitation email with a Teams web-link. This will allow each person to attend the prebid via the internet. The invitation will also contain teleconference information so they may phone in instead. The deadline to sign up for the pre-bid teleconference is November 10, 2022 at 2:00 p.m.

Any bidders interested in visiting any of the various work sites may schedule site

T-HANGAR, ROLL-UP, & OVERHEAD  
DOOR MAINTENANCE  
STATEWIDE AIRPORTS  
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visits with the following personnel at each airport:

Daniel K. Inouye International Airport (HNL)

- Wendy Cheuk, State Project Manager

Email: [wendy.cheuk@hawaii.gov](mailto:wendy.cheuk@hawaii.gov)

Phone: (808) 838-8822

Kalaeloa Airport (JRF)

- Lawrence Sanchez, Airport Operations & Maintenance Worker

Phone: (808) 927-6384

Hilo International Airport (ITO)

- Calvin Shimizu, General Construction & Maintenance Superintendent

Email: [calvin.t.shimizu@hawaii.gov](mailto:calvin.t.shimizu@hawaii.gov)

Phone: (808) 961-9377

- Tiffinie Smith, Assistant Airport Superintendent

Email: [tiffinie.c.smith@hawaii.gov](mailto:tiffinie.c.smith@hawaii.gov)

Phone: 808 961-9303

Ellison Onizuka Kona International Airport at Keahole (KOA)

- Craig Bisgard, Property Manager III

Email: [craig.m.bisgard@hawaii.gov](mailto:craig.m.bisgard@hawaii.gov)

Phone: (808) 327-9518

- Cy Duvauchelle, Assistant Airport Superintendent

Email: [cy.c.duvauchelle@hawaii.gov](mailto:cy.c.duvauchelle@hawaii.gov)

Phone: (808) 327-4334

Waimea Kohala Airport (MUE) & Upolu Airport (UPP)

- Craig Bisgard, Property Manager III

Email: [craig.m.bisgard@hawaii.gov](mailto:craig.m.bisgard@hawaii.gov)

Phone: (808) 327-9518

- Ernest J. Alfonso, Airport Operations & Maintenance Worker

Email: [ernest.j.alfonso@hawaii.gov](mailto:ernest.j.alfonso@hawaii.gov)

Phone: (808) 887-8126

Kahului Airport (OGG)

- T-Hangars & Baseyard: Karl Amoral, Construction & Maintenance Superintendent

Email: [karl.m.amoral@hawaii.gov](mailto:karl.m.amoral@hawaii.gov)

Phone: (808) 250-1219

- ARFF Station: Colby Hanley, Airport Fire Captain

Email: [colby.o.hanley@hawaii.gov](mailto:colby.o.hanley@hawaii.gov)

Phone: (808) 872-3841

Kapalua Airport (JHM)

- ARFF Station: Kurt Kahui, Airport Fire Lieutenant

Email: [kurt.k.kahui@hawaii.gov](mailto:kurt.k.kahui@hawaii.gov)

Phone: (808) 665-6107

- ARFF Station: Doug Cernal, Airport Fire Lieutenant

Email: [douglas.a.cernal@hawaii.gov](mailto:douglas.a.cernal@hawaii.gov)

Phone: (808) 665-6107

- Airport Terminal: Aloha Kuhia, Airport Operations & Maintenance Worker

Email: [pauline.a.kuhia@hawaii.gov](mailto:pauline.a.kuhia@hawaii.gov)

Phone: (808) 665-6108

Molokai Airport (MKK)

- ARFF Station: Matthew Pires, Airport Fire Captain

Email: matthew.p.pires@hawaii.gov

Phone: 808 567-9663

- Baseyard – Antone Kalilikane, Airport Operations & Maintenance Worker

Email: antone.k.kalilikane@hawaii.gov

Phone: (808) 567-9660

Lanai Airport (LNY)

- ARFF Station: Guy De Silva, Airport Fire Captain

Email: guy.a.desilva@hawaii.gov

Phone: (808) 565-7941

- Terminal Building: Alan Fernandez, Airport Operations & Maintenance Worker

Email: alan.b.fernandez@hawaii.gov

Phone: (808) 565-7942

Lihue Airport (LIH)

- ARFF Station – Kendall Lemn, Airport Fire Commander

Email: kendall.k.lemn@hawaii.gov

Phone: (808) 241-3855

- T-Hangars, Baseyard, & Terminal Doors – Sheldon Moniz, Construction & Maintenance Superintendent

Email: sheldon.a.moniz@hawaii.gov

Phone: (808) 241-3929

All prospective bidders or their representatives (employees) are encouraged to attend, but attendance is not mandatory.

ALL requests for information shall be received in writing via HIEPRO prior to the Question Due Date in General Information of the HIEPRO solicitation. Questions received

after the deadline or by other communications methods will not be addressed. Verbal requests for information will not receive a response.

Campaign contributions by State and County Contractors. Contractors are hereby notified of the applicability of Section 11-355, HRS, which states that campaign contributions are prohibited from specified State or county government contractors during the term of the contract if the contractors are paid with funds appropriated by a legislative body. For more information, contact the Campaign Spending Commission at (808) 586-0285.

Any protest of this solicitation shall be submitted in writing to the Director of Transportation, in accordance with §103D-701, HRS and §3-126, HAR.

The Equal Employment Opportunity Regulations of the Secretary of Labor implementing Executive Order 11246, as amended, shall be complied with on this project.

The U.S. Department of Transportation Regulation entitled “Nondiscrimination in Federally-Assisted Programs of the U.S. Department of Transportation,” Title 49, Code of Federal Regulations (CFR), Part 21 is applicable to this project. Bidders are hereby notified that the Department of Transportation will affirmatively ensure that the contract entered into pursuant to this advertisement will be awarded to the lowest responsible bidder without discrimination on the grounds of race, color, national origin or sex (as directed by 23 CFR Part 200).

For additional information, contact Mr. Steve Tagupa, State Project Manager, by email at [steve.tagupa@hawaii.gov](mailto:steve.tagupa@hawaii.gov) or by phone at (808) 838-8805.

T-HANGAR, ROLL-UP, & OVERHEAD  
DOOR MAINTENANCE  
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The State reserves the right to reject any or all proposals and to waive any defects in said proposals for the best interest of the public.



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JADE T. BUTAY  
Director of Transportation

Posted:

T-HANGAR, ROLL-UP, & OVERHEAD  
DOOR MAINTENANCE  
STATEWIDE AIRPORTS  
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NOTICE TO BIDDERS  
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T-HANGAR, ROLL-UP, & OVERHEAD DOOR MAINTENANCE  
STATEWIDE  
STATE PROJECT NO. BS1322-43

NOVEMBER 21, 2022

RESPONSES TO REQUESTS FOR INFORMATION (RFIS / QUESTIONS)

1. Bidder Question: In the new bid the License required is a C48 and up to now we have operated under a C25 license to do the same work. Can the bid be amended to include C25 to be considered as adequate in which the vendor would need either one or the other?

State Response: The scope of work for this new solicitation only includes maintenance work on various types of doors. A C-25 license is not acceptable since it does not include sliding, overhead doors, and roll-up doors while the C-48 and C-48a licenses do have them included.

2. Bidder Question: Would Oxford meet the bid requirements if we hired an employee that held a C48 license? Or work with the a license holder the meet the C48 classification?

State Response: Yes, as long as they are a responsible managing employee (RME) of the bidder's company as of the bid opening date.

3. Bidder Question: Seeing as the bid came out just this week will the state accept our bid if we immediately begin the process of acquiring our own C48 license. The next board review for licenses is in January.

State Response: No, bidders must possess the appropriate licensing at the time of bid opening.

4. Bidder Question: The bid shows a due date of 12/05/22 when the bids will be opened. When will the determination be made as to the award.

State Response: As soon as practicable. Please also note that this Addendum No. 1 will be postponing the bid due date to January 5, 2023.

5. Bidder Question: Seeing as the current contract ends 12/19/22 is there a possibility that there will be an extension of the current contract to allow for the procurement process to be completed and the awarded vendor time to set up operations?

State Response: There will be no contract extension.

6. Bidder Question: Would it be adequate to operate under the C25 license for the required service and repairs and contract out any structural modification to a contractor with specific C48 classification.

State Response: No, the C25 license is not acceptable for this project.

7. Bidder Question: In our review we see 2 different specialty license classification C48 and C48a. is the new requirement for both. Would C48a be acceptable.

State Response: Yes, either a C48 or C48a Specialty Contractor's license is acceptable.

8. Bidder Question: This is important because the licensing requirements changed and there was no advance notice of the change. The prior bid allowed for C16 C25 or C48. The change could impact our ability to bid the contract.

State Response: The licensing requirements did not change. The scope of the services for this solicitation is limited to various types of door maintenance.

9. Bidder Question: OXFORD request a 60-day extension to the current bid date of Dec 5, 2022?

State Response: The State is extending the bid deadline by one month to January 5, 2023 to allow bidders to go over this Addendum No. 1. The State cannot justify extending it further than that without further changes to the specs via another addendum.

10. Bidder Question: Is it possible to directly contact the procurement responsible manager for this Bid?

State Response: The "procurement responsible manager" would be the "project manager" listed in the solicitation.

11. What is the time frame for questions responses put through the portal to date?

State Response: Responses to questions will be released on 12/4/22 at 4:00 p.m. (HST).

12. Bidder Question: Formally request a 60-day extension to the current bid date of Dec 5, 2022?

State Response: Request is denied. Please see the response to Question 9 above.

13. Bidder Question: Is it possible to directly contact the procurement responsible manager for this Bid?

State Response: Please see the response to Question 10 above.

14. Bidder Question: What is the States time frame for a formal response to questions put through the portal to date?

State Response: Please see the response to Question 11 above.

15. Bidder Question: See section 2.1. Where does one obtain a qualification questionnaire?

State Response: A Qualification Questionnaire is not required for this bid.

16. Bidder Question: See section 4.1, item 4.3. Does “extra work” for “unforeseen items” include full replacement of doors that have been added to this new contract that are beyond repair? If not, would this be classified as “elective work” or “upgrades”?

State Response: Full door replacement would be classified as elective work. Section 10.7 has been revised to reflect this.

17. Bidder Question: Page 10-8, section 10.9- Please define what is considered “Wear and tear”. Does this include premature failure due to rust corrosion.

State Response: Section 10.9 has been revised as part of this Addendum No. 1 and no longer contains the phrase “wear and tear”.

18. Bidder Question: Page 10-9 regarding the parts section, please clarify penalty amounts.

State Response: This is in reference to Section 10.9 which has been revised as part of this Addendum No. 1 and no longer contains the penalty amounts.

19. Bidder Question: Page 10-1, Section 10.2, states contractor shall accept all doors in “as-is” condition, does this include doors and equipment that are identified in the pre-bid walk thru to be in need of immediate replacement?

State Response: Yes, however, the revised Section 10.7 should be reviewed for clarification on the status of these doors.

20. Bidder Question: With regards to the C-48 license requirement, if Oxford hires a person with this license to be our RME, in good standing with the state contractors board, and then begins the process for review by the board, will this be acceptable to meet the bid submission requirements?

State Response: Yes, as long as there is proof that they are an Oxford employee and an RME.

21. Bidder Question: Page SP-1 Shows the Proposal Guarantee is deleted, can the State confirm this?

State Response: Yes.

22. Bidder Question: Page PF, last Paragraph states No Bid, Performance or Payment Bond is needed, can the State confirm this?

State Response: Yes.

23. Bidder Question: Page SP Item 5 lists the BU-01 salaries in certain positions, the HDRD.Hawaii.Gov website shows same positions with different salaries listed. Which source will take precedent, the Bid or the Hawaii.Gov website?

State Response: The latest salary information will apply.

24. Bidder Question: Page 10-4 Paragraph E and F states Annual, Semi-Annual and Monthly maintenance requirements, can the State confirm only Quarterly Maintenance tasks are required?

State Response: This is in reference to Section 10.6 which has been revised as part of this Addendum No. 1 and no longer contains references to Annual, Semi-Annual and Monthly maintenance.

25. Bidder Question: Page 10-9 5th Paragraph shows "Lack of Parts" liquidated damages at "Five Hundred Dollars (\$250.00)" per day. Can the State confirm which value is correct?

State Response: This is in reference to Section 10.9 which has been revised as part of this Addendum No. 1 and no longer contains this.

26. Bidder Question: Page 10-9 6th Paragraph shows "Special order parts" after a period will incur an "HOURLY" liquidated damages at "Five Hundred Dollars (\$250.00)" per hour. Can the State confirm which dollar value is correct? Can the State also confirm if this Liquidated damages is hourly or Daily?

State Response: This is in reference to Section 10.9 which has been revised as part of this Addendum No. 1 and no longer contains this.

27. Bidder Question: Page 10-5 paragraph 3 states "Failure to Submit Paper Work" at a \$500 per day Liquidated Damages charge, But Page PF-1 Paragraph Liquidated Damages shows the "Failure to Turn in Paperwork" at \$250 per day, Can the State confirm which value is correct?

State Response: This is in reference to Section 10.7(A)3. The correct amount is two hundred fifty dollars per day as noted on Page PF-1 and the relevant portion of the Section has been revised to reflect this.

28. Bidder Question: In the bid document rust and corrosion work is only shown as required for the T-Hanger Door PM's. It is not shown as a Requirement for the roll up or overhead doors. Can the State confirm that the rust and corrosion control is NOT part of the roll-up and overhead door maintenance quarterly?

State Response: Corrosion control is part of the maintenance work to be performed on all doors that are part of the scope of work. Section 10.7

29. Bidder Question: Can we confirm that per the meeting conversation. Maintenance was to include only standard items, all big ticket repairs would be additional cost. Minor rust included but any major rust repair is additional cost.

State Response: Please refer to the revised Section 10.7

## SECTION 10 – GENERAL REQUIREMENTS

10.1 GENERAL - All work is subject to the requirements of Sections 1 to 9 inclusive, and this Section 10.



10.2 SCOPE OF WORK - The Contractor's bid price shall be inclusive of technical expertise, labor, material, radios and radio equipment, parts, taxes, insurance, overhead, travel, and incidental costs necessary to maintain and perform Corrective Work, or Elective Work on the T-hangar, roll-up, and overhead doors, hereafter referred to as a “door”, at various airports Statewide and as listed in the Proposal Schedule:

- Daniel K. Inouye International Airport (HNL)
- Kalaeloa Airport (JRF)
- Hilo International Airport (ITO)
- Ellison Onizuka Kona International Airport at Keahole (KOA)
- Waimea Kohala Airport (MUE)
- Upolu Airport (UPP)
- Kahului Airport (OGG)
- Kapalua Airport (JHM)
- Molokai Airport (MKK)
- Lanai Airport (LNY)
- Lihue Airport (LIH)

The State accepts no responsibility for the Contractor's ability to meet the performance requirements of these specifications. It is the Contractor's responsibility to determine the actual layout, door counts, and door configurations in order to provide the services outlined in these specifications.

The Contractor shall accept all doors in "as-is" condition on the date specified in the Notice to Proceed.

Travel time, air fare, per diem, car rental, fuel, lodging and all other incidentals necessary to complete the basic scope of work shall be incidental to the Contract.

### 10.3 CONTRACTOR AND PERSONNEL QUALIFICATIONS

#### A. Contractor's Qualifications

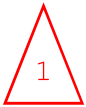


1. At the time of bidding, the Contractor shall possess a valid and current State of Hawaii Specialty Contractor's "C-48" or “C-48A” License. The Contractor shall possess the required contracting, business and tax licenses to conduct business in the State of Hawaii.

2. The Contractor shall have a minimum of five (5) consecutive years of experience (immediately prior to bid opening) in the field of electrical and mechanical equipment maintenance and repair service as well as a managerial background.

B. Personnel Qualifications

1. The Contract Manager shall be based in Honolulu and shall be responsible for managing the entire contract. The Contract Manager shall possess the necessary computer skills required to perform trending, queries and analysis of the maintained systems' performance history. The contract manager shall also have basic spreadsheet, word processing, database, and email skills.
2. The Contract Manager shall be fully authorized to make all decisions on all contract matters and sign all documents related to the contract. This includes but not limited to change orders, lease agreements, contract extensions, contract amendments, letters, permits, badge authorizations, Department of Homeland Security documents, and all airport documents. The Contract Manager shall be responsible for all estimating and coordination of all Corrective Work and Elective Work, and shall be authorized to negotiate all pricing related to this work.
3. The Contract Manager shall not be restricted in fully administering and managing this contract by any corporate policies. Failure to comply with this requirement may result in liquidated damages of five (5) percent of the monthly service billing for each instance of interference and may be constitute a breach of this contract. The State Project Manager (SPM) or the Director's representative shall have the final decision in determining breach of the contract.
4. Personnel serving as working supervisors for personnel performing Corrective Work, Elective Work, or maintenance shall be qualified journeyman mechanics, and journeyman electricians with a minimum of five consecutive years of experience in the repair and maintenance of electrical and mechanical equipment. Supervisors shall have at least 2 years of supervisory experience in managing small to medium sized groups of technicians and mechanics. A qualified journeyman mechanic is someone either factory trained in the repair of the T-hangar, roll-up, or overhead doors, or possesses related heavy mechanical equipment experience. A qualified journeyman electrician is someone who is licensed as a journeyman electrician in the State of Hawaii.
5. Personnel performing Corrective Work, Elective Work, and maintenance shall be qualified journeyman mechanics, and journeyman electricians with a minimum of three consecutive years of experience in the repair and maintenance of electrical and mechanical equipment. A qualified journeyman mechanic is someone either factory trained in the repair of the T-hangar doors, roll-up, or overhead doors, or possesses related heavy mechanical equipment experience. A qualified journeyman electrician is someone who is licensed as a journeyman electrician in the State of Hawaii.
6. Personnel who will be directly responsible for maintenance and repair work on any doors specified in the scope of work shall attend and successfully



complete a maintenance training course provided by the relevant equipment manufacturer if available. Airport personnel will not provide maintenance training. At a minimum, one employee must successfully complete a maintenance train the trainer course provided by the manufacturer and shall provide documented training to other personnel.

7. Falsification of personnel qualifications, inability to perform the work in accordance with these specifications, utilization of unqualified personnel, or excessively high turnover of personnel assigned to this project shall constitute a breach of this contract. The SPM or the Director's representative shall have the final decision in determining breach of the contract.

10.4 COORDINATION OF WORK - All work under this contract shall be coordinated with the Airport Maintenance Superintendent at each airport or a duly authorized representative. Upon award of the contract, work schedules, parts requirements and other essential information concerning the equipment shall be given to the Airport Maintenance Superintendent by the Contractor.

The Contractor shall also furnish the Airport Maintenance Superintendent with telephone numbers through which the Contractor can be called 24 hours a day, every day of the week.

Before the 10th of each month, the Contractor shall submit a monthly written report to the Airport Maintenance Superintendent listing the doors and the dates of examinations, services, Corrective Work, or Elective Work if any, performed to each during the previous month.

10.5 SUBMITTALS -The Contractor shall submit documented evidence of qualifications of its maintenance personnel within ten (10) days after bid opening and prior to award of the Contract. The Contractor shall also submit the name(s) of personnel who have successfully completed or will attend the manufacturer's maintenance training course within thirty (30) days after award of the contract.

10.6 WORK SCHEDULE - The Contractor shall perform inspection and maintenance services within the scope of work in accordance with all good maintenance practices, as required providing assurance of safety and operational reliability.

- A. Within seven (7) days after the award of this contract, the Contractor shall submit to the Director, a proposed schedule of inspection, preventive maintenance, and maintenance records system, all in sufficient detail to show its adequacy in carrying out the terms of this contract. Contractor shall include forms and checklists to be used by its maintenance personnel in the performance of the contract requirements for approval by the State. The State reserves the right to provide the Contractor with preprinted maintenance worksheets to be completed by the Contractor.
- B. The Contractor shall expect Airport Operations to dictate operations extending to 24 hours a day. Conditions at the airports may require the Contractor to adjust their work schedule to cause the least amount of disruption to airport operations at no additional cost to the State.
- C. Each shift of workers for the Contractor is required to sign in at the beginning of each shift and sign out at the end of each shift the maintenance control office daily whenever they are on premises. Any work, which is not properly documented and certified by an authorized State representative, will not be compensated by the State.

- D. The Contractor shall record all malfunctions and corrective actions taken on the doors in performing its work under this contract and shall provide the Department with its maintenance personnel's certified record together with tasks completed, the date, hours and time records within one (1) day after completion of any and all maintenance tasks. Falsification of maintenance records shall constitute a breach of this contract.
- E. All maintenance and inspection tasks shall be performed during hours that prevent or minimize disruptions to operations at no additional cost to the State. All work shall be scheduled so that all the tasks required for one system are completed before starting tasks on other systems. For example, all annual tasks for "T-hangar door A" shall be scheduled on consecutive days until the all the required annual tasks are complete before moving on to the annual services "T-hangar door B". The same would apply any and all maintenance tasks.
- F. If required by the Airport Manager, all maintenance tasks shall be performed and completed to allow the doors to operate during airport operational hours. If possible, maintenance tasks shall be performed in such a manner that door operation can be restored when tasks have been completed for the day. The Contractor's schedule for any and all maintenance tasks for the entire 12-month contract period shall be submitted to the SPM for approval within 7 days of the start date of the contract as noted in the Notice to Proceed letter.
- G. All work performed by the Contractor shall be subject to random inspection by representatives of the Airports Division, State of Hawaii. All deficiencies noted shall be corrected at no additional cost to the State of Hawaii.



10.7 TROUBLE CALLS, CORRECTIVE WORK, OR ELECTIVE WORK - In case of any failure, malfunction and or emergencies of the T-hangar, roll-up, or overhead doors, for any cause, the Contractor is subject to be called by the State; such calls hereinafter referred to as "trouble calls".

The Contractor shall respond to all trouble calls from the State, during regular and off-hours, within twenty-four (24) hours to start working to restore service to the doors in a satisfactory manner.

Any work addressing trouble calls shall include the furnishing of all parts, labor, and materials which are required to restore door function. When such work is being performed by others (subcontractors), the Contractor shall have a supervisor on duty to coordinate the work.

If additional manpower is required, the contractor must respond with additional manpower within twenty-four (24) hours of the initial troubleshoot. If additional personnel need to be flown to the airport from off island, those technicians must be on site no later than 7:00 AM the following morning.

All labor, travel, lodging and other associated expenses for trouble calls shall be considered incidental to the Contractor's bid prices and no additional payment will be made for such costs.

Regular working hours are 7:00 AM to 3:30 PM Monday through Friday except on State Holidays.

Payment to the Contractor for work performed to address trouble call issues shall be as follows:



- A. Normal Corrective Work performed during regular working hours shall be provided by



the Contractor at no cost to the State. Normal Corrective Work is herein defined as work to restore full functionality to a door, or door component which is required as a result of normal wear and tear on the doors through normal use for which the doors has been designed as determined by the SPM. Normal Corrective Work includes adjusting, aligning, mending, cleaning and/or lubricating of parts, etc. as well as any disassembly of the doors or door components required to accomplish any of the previously mentioned work. Normal Corrective Work shall not include any work that requires welding or the replacement of any parts or components other than minor parts or components such as nuts, bolts, screws, washers, etc. Corrective Work that requires replacement of parts or components is defined in Section 10.7(C) below.

1. Normal wear and tear also includes but is not limited to damages caused by abuse, vandalism, leaks, spills, power failures, accidents, sun exposure, and Acts of God or natural disasters where corrective measures do not require replacement of parts of components other than minor parts or components as previously mentioned.
2. Costs for all trouble calls that result in Normal Corrective Work shall be included in the bid prices for the maintenance of the doors.
3. All time tickets shall be certified and signed by an authorized representative of the Airports District Manager to verify completion of the work. All maintenance and corrective work paperwork and trouble call tickets shall be certified and signed by an authorized representative of the Director and turned in to the appropriate State Offices in order to maintain proper maintenance records. All trouble call tickets/paperwork shall be turned into the maintenance office no later than 1 day after trouble call corrective work have been completed. Failure to turn in the required paper work may result in liquidated damages of Two Hundred Fifty Dollars (\$250) a day, in addition to any other penalties outlined in these specifications, from the second day until the paperwork is turned in. This sum is set out as liquidated damages because of the impossibility of determining the amount of actual damages the State would suffer as a result of the Contractor's failure to comply with this provision. Failure to turn in the required paperwork as described in these specifications shall also constitute a breach of contract and may result in the termination of the contract for cause.
4. Normal Corrosion Control Work shall be considered as Normal Corrective Work. Normal Corrosion Control Work shall be defined as any corrosion control work that does not require the replacement of parts or components (e.g. cleaning off corroded parts, application of rust treatment chemicals, painting, etc.). The Contractor shall submit a corrosion control plan for the approval of the SPM. Such plan shall detail the work that the Contractor proposes to address corrosion issues as part of the Normal Corrective Work. Paint used for corrosion control work shall be compatible with the existing paint and shall match the existing paint color as closely as practicable. As soon as practicable after the issuance of notice to proceed, the Contractor shall report all doors that may require replacement of components or parts due to corrosion damage to the SPM. The SPM will determine if the work to address the corrosion issues will

be considered as Normal Corrective Work as defined in this section or as Corrective Work as defined in Section 10.7(C) below.

- B. All Normal Corrective Work, as described above, performed during off-hours shall be provided by the Contractor at no cost to the State.

Off hours for T-hangar and overhead door work are from 3:30 PM through 7:00 AM the following morning Monday through Friday, and all day on Saturdays, Sundays and State Holidays. Off hours for T-hangar and overhead door work are from 3:30 PM through 7:00 AM daily.

The Contractor shall coordinate the work with all parties involved prior to doing any corrective work.

All time tickets shall be certified and signed by an authorized representative of the State in order to verify the completion of the work.

- C. Corrective Work is herein defined as work to restore full functionality to a door or door component which requires replacement of components or parts (other than minor parts or components such as nuts, bolts, screws, washers, etc.) in the determination of the SPM. This includes work done to address corrosion issues which requires component or part replacement. Corrective Work shall be paid for at the hourly bid rate in the Contractor's multiplied by the time spent at the job site to complete the work. Time spent at the job site to complete the work during regular working hours shall be taken to the closest one-half (1/2) of an hour and any fraction of one-half (1/2) of an hour shall be considered a full one-half (1/2) of an hour.

Except as noted in Section 10.9 Parts, of these specifications, the Contractor's hourly bid price shall include all labor, materials, equipment, overhead, insurance, taxes, travel time, air fare, per diem, car rental, lodging and all other incidentals necessary to complete the work.

All time tickets shall be certified and signed by an authorized representative of the State in order for the Contractor to receive payment therefore.

The Contractor shall prepare a detailed proposal showing the expected quantity of personnel required to accomplish the work, the number of hours for each person, and all parts and materials required to complete the work. Corrective Work shall not be started until authorized by the SPM via a field order which will be followed up with a change order.

Corrective Work during off-hours for damage which the SPM has determined to have been caused by acts of God or natural disaster shall be paid at the Contractor's hourly bid rate for corrective or elective work, plus 50 percent of that hourly bid rate, multiplied by the time spent at the job site to complete the work. Time spent at the job site to complete the work during off-hours shall be taken to the closest one-half (1/2) of an hour and any fraction of one-half (1/2) of an hour shall be considered a full one-half (1/2) of an hour.

Corrective Work shall not be performed during off-hours unless the SPM determines that the work cannot be done during normal working hours or the Airport

Manager requires that such work be done during off hours.

Except as noted in Section 10.9 Parts, of these specifications, the Contractor's hourly bid price shall include all labor, materials, equipment, overhead, insurance, taxes, travel time, air fare, per diem, car rental, lodging and all other incidentals necessary to complete the work.

All time tickets shall be certified and signed by an authorized representative of the State in order for the Contractor to receive payment therefore.

D. Elective Work, is herein defined as any work that is requested by DOTA and is not required to restore full functionality to a door or door component as determined by the SPM. Instead, the intent of such work is to improve or upgrade the functionality of a door or door component. Elective work shall include any such upgrades up to the complete replacement of a complete door assembly. Complete replacement of a door may only be considered in the following cases:

1. Repair is determined to be beyond economic feasibility by the SPM.
2. It is determined by the SPM that the door no longer meets some regulatory requirement and replacement is the only available method to bring it into compliance with that requirement. (e.g. The ARFF Station Apparatus bay doors must be capable of fully opening in 16 seconds, and the only way to meet this is to replace the non-compliant doors).

If the SPM determines that a door requires repair or replacement due to damage caused by Contractor negligence, including corrosion control, then this is not Corrective Work or Elective Work and shall be done by the Contractor at no additional cost to the State.

Elective Work shall be paid for based on the hourly bid rate in the Contractor's proposal for Elective Work, multiplied by the time spent at the job site to complete the work.

Except as noted in Section 10.9 Parts, of these specifications, the Contractor's hourly bid price shall include all labor, materials, equipment, overhead, insurance, taxes, travel time, air fare, per diem, car rental, lodging and all other incidentals necessary to complete the work.

All time tickets shall be certified and signed by an authorized representative of the State in order for the Contractor to receive payment therefore.

The Contractor shall prepare a detailed proposal showing the expected quantity of personnel required to accomplish the work, the number of hours for each person, and all parts and materials required to complete the work. Elective Work shall not start until authorized by the SPM via a field order which will be followed up with a change order.

F. Elective Work performed during off-hours, the Contractor shall be paid for at the Contractor's hourly bid rate in the Contractor's proposal for Corrective or Elective Work, plus 50 percent of the Contractor's hourly bid rate, multiplied by the time spent at the job site to complete the work. Time spent at the job site to complete the work during off-hours shall be taken to the closest one-half (1/2) of an hour and any fraction one-half

(1/2) of an hour shall be considered a full one-half (1/2) of an hour. In any event, the Contractor shall receive a minimum of one (1) hour of pay even if the repair work is completed in less than one (1) hour. The Contractor shall secure the Airports District Manager or a designated representative's authorization for any repair work in excess of one (1) hour during off-hours.

Elective work shall not be performed during off-hours unless the SPM determines that the work cannot be done during normal working hours or the Airport Manager requires that such work be done during off hours.

Except as noted in Section 10.9 Parts, of these specifications, the Contractor's hourly bid price shall include all labor, materials, equipment, overhead, insurance, taxes, travel time, air fare, per diem, car rental, lodging and all other incidentals necessary to complete the work.

All time tickets shall be certified and signed by an authorized representative of the State in order for the Contractor to receive payment therefore.

- G. Any Corrective Work or Elective Work initiated during off-hours and finished during regular working hours shall be paid accordingly. That is, off-hours hourly rate shall only apply to work performed during off-hours, and regular working hours hourly rate shall apply for work performed during regular working hours.
- H. General - The number of personnel used to perform work on Corrective Work or Elective Work by the Contractor shall be fully justified and approved by the Director or an authorized representative of the Director.
- I. The Contractor shall present its trouble call tickets to an authorized State representative for certification at the end of each day or each job, whichever is earlier. The extra work call ticket shall include all chargeable time, material, and equipment used.
- J. When the Corrective Work or Elective Work becomes extensive (estimated to be in excess of \$1,000 by the State), the State reserves the right to solicit competitive bids and have the work done by the lowest bidder.
- K. For bidding purposes it is estimated that that there will be a total of 3000 hours of Corrective Work or Elective Work.
- L. The contractor shall furnish and use its own radio system to communicate between all personnel while on site. The radio system must allow clear two-way communication between all personnel throughout the airport. The radio system must be in place and operational starting on the start date of the contract noted in the Notice to Proceed letter. The lack of an operational radio system may result in liquidated damages.

#### 10.8 LIQUIDATED DAMAGES

- E. Failure to complete the maintenance services outlined in these specifications may result in liquidated damages of five (5) percent of the total monthly billing being deducted from the State's payment to the Contractor. These penalties shall be imposed for each occurrence discovered by the State.
- F. The Contractor shall indemnify and hold the State harmless for any damages or claims

that result from any failure of the T-hangar, roll-up, or overhead doors.

- G. The Contractor shall be responsible for all costs involved in providing additional security services as a result of failures of the T-hangar, roll up, or overhead doors. Costs include but are not limited to security guards, barricades and law enforcement.
- H. When any part of the T-hangar, roll up, or overhead doors is out of service for any period of time due to a code violation, Contractor's neglect or failure to comply with the provisions of the specifications, the State may withhold immediately as liquidated damages, in addition to any other penalties outlined in these specifications, for each one-hour period, from the time the equipment is taken out of service to the time it is placed back into service by the Contractor, thereof, the sum of Five Hundred Dollars (\$500) an hour. Further, this sum is set out as liquidated damages because of the impossibility of determining the amount of actual damages the State would suffer as a result of the Contractor's failure to comply with this provision.
- I. The lack of an operational radio system per Section 10.7(L)



**10.9 PARTS** - If the SPM determines that the replacement of parts or components (other than minor parts or components such as nuts, bolts, screws, washers, etc.) is required to restore full functionality to a door or door component, or the replacement of parts is not covered under any specific provision of this contract, the Contractor shall be reimbursed for the cost of the new parts, excluding taxes, including shipping, plus 20 percent (20%) for overhead, profit, taxes and other incidental expenses. The Contractor shall substantiate his charges by submitting original billing as requested by the State.

All replacement parts shall be new, or refurbished by an authorized manufacturer's representative, to be of the same brand and model as that being replaced. If a different brand or model part is proposed as a replacement, the Contractor must inform the State in writing certifying that substitute parts exceeds or, is of equal quality, or is no longer available and obtain the State's approval for its substitution prior to its order or purchase. The State is the sole judge in determining what acceptable replacement parts are.

**10.10 ADVISORY SERVICES AND SUBCONTRACTORS** - All advisory services by foreperson or any other Contractor's personnel to the mechanics in performing their work shall be considered as incidental costs to the Contractor and included in the Contractor's hourly bid rate for regular working hours trouble calls. No separate payment shall be made therefore.

All specifications and hourly bid rates for repair work under this contract shall be applicable to electrical, sheet metal, machinist, controls, chemical, insulation and other subcontractor(s) should their services be required.

**10.11 TERMINATION OF CONTRACT** - The T-hangar, roll-up doors, and overhead doors, covered by this contract needs to be maintained in a good and safe operating condition to ensure that each door functions properly at all times. For this reason, all doors described in these specifications are subject to periodic inspections by the Airport Maintenance Superintendent and/or other designated representative of the State to ascertain that the Contractor is adequately performing in accordance with the requirements and the intent of this contract. Should it be found that any doors within the scope of work is not being maintained to the satisfaction of the State, the State may immediately demand that the Contractor to make any necessary corrections. Failure to

comply with these demands and any other terms and conditions outlined in these specifications within seven (7) calendar days shall be cause for the State to terminate the contract for cause without any liability on the part of the State.



10.12 TERM OF CONTRACT - The term of this contract shall be for a five (5) year period beginning from the date indicated in the Notice to Proceed from the State.

The Contractor is advised that the initial contract will only be funded for the first contract year. Funding for contract years two through five will be amended as additional funding becomes available each year, and only after a contract amendment has been executed. The Contract amount for years two through five shall be the same amount as year one, with no price escalations.

The Contractor is advised that the State is only available to fund the contract for one year at a time. Inasmuch as this contract calls for payment by the State in more than one fiscal year, it is understood that the State Comptroller is not permitted under Section 10D-309, Hawaii Revised Statutes, to certify to that portion of the total funds that is currently available as may be allocated to satisfy State's obligations for periodic payments in future fiscal periods. It is strictly understood that this contract is enforceable only to the extent that funds have been certified as available and is contingent upon future legislative appropriations or special fund revenues. It is therefore the intent of this contract that the State will be amending this contract for additional funds for each one-year period.

The State will have the right to terminate the Contract at any time and will be under no obligations nor does it guaranty that the Contract will be fully funded for the entire five years. The Contractor will not make any claims against the State for anticipated profits or damages, either tort or for breach of contract.

10.13 INSPECTION AND CORRECTION OF DEFECTS - All materials furnished, and services performed by the Contractor under this contract shall always be subject to inspection and test by the Director to the extent practicable (including the period of performance) and places, and in any event prior to the acceptance. All inspections and tests by the Director shall be performed in such a manner as will not unduly delay or interrupt the Contractor's work.

Unless otherwise specifically provided for in the specifications, all equipment, materials, and articles incorporated in the work covered by this contract are to be new and of the most suitable grade for the usage intended and all workmanship shall be first class. Where equipment, materials, or articles are referred to in the specifications, as "equal to" any particular standard, the Director shall decide the questions of equality.

At any time during the performance of this contract, but no later than six months after acceptance of the services and/or materials incorporated in accordance with the requirements of this contract, the Director may require the Contractor to remedy by correction or replacement, any services or materials which have failed to comply with the requirements of this contract.

Corrections would need to be completed within 72 hours of notification. Failure to complete the work within the 72-hour timeframe may result in the Contractor being charged for each one-hour period thereof, the sum of Five Hundred Dollars (\$500) an hour from the seventy-second (72<sup>nd</sup>) hour until the work is completed. Further, this sum is set out as liquidated damages because of the impossibility of determining the amount of actual damages the State would suffer as a result of the Contractor's failure to comply with this provision. Repeated failure to make all the required corrections shall

constitute a breach of contract and may result in contract termination for cause.

Continued lack of satisfactory performance and/or non-compliance with these specifications will result in termination of the Contract and will result in the solicitation of bids for a new contract.

10.14 CHECK LISTS - The Contractor shall maintain a record of the maintenance work performed as prescribed under Section 10.5 Work Schedule, Paragraph D, with respect to a Maintenance Records System.

- A. Before the 10th of each month, the Contractor shall submit the check list and a monthly written report to the Airport Maintenance Superintendent and the SPM listing all the doors and the dates of examinations, services, Corrective Work, or Elective Work if any, performed to each during the previous month. This check list and report must be signed by the Airport Maintenance Superintendent and shall be submitted with the monthly invoices.
- B. This checklist shall document all maintenance activities that have been completed daily. The contractor shall submit this checklist to the SPM on a weekly basis for inspection purposes. A checklist showing the completed maintenance activities for each month shall be submitted to SPM with the monthly invoices to serve as permanent maintenance records.
- C. The Contractor shall keep a status PM/trouble call (TC) log. The log shall track the PM and TC for T-hangar, roll-up, or overhead doors. The log shall include the type of work (PM/trouble call), description/explanation of the service or problem, description of the work performed, description of the parts used, date started, date completed and duration of outage, if a TC, the time the TC was received, the time of arrival and the time of completion. This log shall be submitted weekly to the SPM.
- D. The Contractor shall keep a log of all corrosion control activities for the T-hangar, roll-up, or overhead doors. This log shall show the type and description of work, the date started and the date completed. This log shall be submitted weekly to the SPM.

10.15 SAFETY PRECAUTION - The Contractor is not to perform maintenance services, Corrective Work, or Elective Work until all switches are de-energized, locked, and tagged. Notify the Maintenance Superintendent when working on high voltage equipment. The Contractor shall comply with all applicable safety regulations promulgated by OSHA and other governmental agencies.

10.16 UNIFORMS - When performing tasks under this contract or representing the Contractor, each Contractor's employee shall be in the company's uniform which identified the employee and the company.

10.17 PROVISIONS FOR FIELD OFFICE/STORAGE SPACE - In order to meet the constraints of the contract the State may provide a work space at the respective airports pending availability of space on airport property. If space is available, the State will issue a revocable permit to the Contractor for the use of the space to be used specifically for a field office and/or storage of materials and equipment. Since space is very limited, the State does not guarantee that the space provided to the Contractor will be in close proximity to the project sites. The State will make every effort to provide the Contractor with space on airport property, however, should the State determine that no space is available for such use(s); the responsibility shall then be on the Contractor to find space outside of the airport property at no additional cost to the State.

10.18 MONTHLY INVOICES - One original invoice and two copies shall be submitted to the State

Engineer by the 15<sup>th</sup> of the month and shall include the signed and completed maintenance checklist. Payment will be made to the Contractor at the contract unit price per service rendered as indicated in the Proposal Schedule. These prices shall be full compensation for furnishing all labor, materials, equipment and incidentals necessary to complete the work.

The State shall withhold payment on any invoice missing any reports, certifications, checklists and/or proper documentation. All documentation shall be in the proper format in order for processing to proceed.

The State also reserves the right to withhold payment on any invoice if it has been determined that the contractor's performance is not in compliance with these specifications, up to standard, and/or if work has not been completed to the satisfaction of the State.



PROPOSAL TO THE STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION

PROJECT: T-HANGAR, ROLL-UP, & OVERHEAD DOOR MAINTENANCE  
STATEWIDE

PROJECT NO: BS1322-43

CONTRACT TIME: Contract is for a term of five (5) years commencing from the date indicated in the Notice to Proceed from the State.

LIQUIDATED DAMAGES: Maintenance and Personnel: Failure to complete the maintenance services and/or personnel requirements outlined in these specifications may result in liquidated damages of five (5) percent of the total monthly billing being deducted from the State's payment to the Contractor. These penalties shall be imposed for each occurrence discovered by the State. See Section 10.3 Contractor and Personnel Qualifications and Section 10.8 Liquidated Damages for additional liquidated damages.

Trouble Calls: See Section 10.7 Trouble Calls, Repairs, Elective and Upgrade work. For each hour after the specified response times that the Contractor fails to respond after receipt of a trouble call, liquidated damages of five (5) percent of current total monthly billing may be deducted from the State's payment to the Contractor. Failure to turn in the required paperwork may result in the Contractor being charged \$250 per day until the paperwork is turned in.



Repairs: Liquidated damages may apply for delays in repairs. See Section 10.13 Inspection and Correction of Defects for the detailed description. Failure to comply with these specifications may result in the Contractor being charged \$500.00 per day for each day the equipment is shut down beyond the specified and/or set completion date.

NOTE: BID, PERFORMANCE, AND PAYMENT BONDS ARE NOT REQUIRED FOR THIS PROJECT.

**T-HANGAR, ROLL-UP, & OVERHEAD DOOR MAINTENANCE  
STATEWIDE**

**PROJECT NO. BS1322-43**

**PROPOSAL SCHEDULE**

Item No.	Description	Estimated Service Quantity (A)	Unit	Unit Price (B)	Amount (A x B)
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**1**

**1. MAINTENANCE SERVICES FOR DANIEL K. INOUYE INTERNATIONAL AIRPORT (HNL)**

1A	Quarterly Service - T-Hangar Bi-Fold Doors (81 Doors)	324	EA	\$ _____	\$ _____
1B	Quarterly Service - ARFF Station 1, Apparatus Bay Overhead Doors (6 doors)	24	EA	\$ _____	\$ _____
1C	Quarterly Service - ARFF Station 1, Utility Room Roll-up Doors (2 doors)	8	EA	\$ _____	\$ _____
1D	Quarterly Service - ARFF Station 2, Apparatus Bay Overhead Doors (7 doors)	28	EA	\$ _____	\$ _____
1E	Quarterly Service - ARFF Station 2, Utility Room Roll-up Doors (3 doors)	12	EA	\$ _____	\$ _____

<b>1. TOTAL FOR DANIEL K. INOUYE INTERNATIONAL AIRPORT</b>	<b>\$ _____</b>
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**1**

**2. MAINTENANCE SERVICES FOR KALAELOA AIRPORT (JRF)**

2A	Quarterly Service - T-Hangar Sliding Doors at Bldg. 409 & 410 (10 Doors)	40	EA	\$ _____	\$ _____
2B	Quarterly Service - T-Hangar Bi-Fold Doors at Bldg. 411, 412, & 414 (18 Doors)	72	EA	\$ _____	\$ _____
2C	Quarterly Service - Maintenance Shop Roll-up Doors (2 Doors)	8	EA	\$ _____	\$ _____

<b>2. TOTAL FOR KALAELOA AIRPORT</b>	<b>\$ _____</b>
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Item No.	Description	Estimated Service Quantity (A)	Unit	Unit Price (B)	Amount (A x B)
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1

**3. MAINTENANCE SERVICES FOR HILO INTERNATIONAL AIRPORT (ITO)**

3A	Quarterly Service - T-Hangar Bi-Fold Doors (4 Doors)	16	EA	\$ _____	\$ _____
3B	Quarterly Service - T-Hangar Sliding Doors (8 Doors)	32	EA	\$ _____	\$ _____
3C	Quarterly Service - New ARFF Station Apparatus Bay Overhead Doors (8 Doors)	32	EA	\$ _____	\$ _____
3D	Quarterly Service - Old ARFF Station Apparatus Bay Overhead Doors (5 Doors)	20	EA	\$ _____	\$ _____
3E	Quarterly Service - Terminal Hold Room Roll-up Doors (4 Doors)	16	EA	\$ _____	\$ _____
3F	Quarterly Service - Maintenance Baseyard Roll-up Doors (4 Doors)	16	EA	\$ _____	\$ _____

<b>3. TOTAL FOR HILO INTERNATIONAL AIRPORT</b>	<b>\$ _____</b>
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1

**4. MAINTENANCE SERVICES FOR ELLISON ONIZUKA KONA INTERNATIONAL AIRPORT AT KEAHOLE (KOA)**

4A	Quarterly Service - T-Hangar Bi-Fold Doors (24 Doors)	96	EA	\$ _____	\$ _____
4B	Quarterly Service - New ARFF Station Apparatus Bay Overhead Doors (10 Doors)	40	EA	\$ _____	\$ _____
4C	Quarterly Service - New ARFF Station Generator Room Roll-up Door (1 Door)	4	EA	\$ _____	\$ _____
4D	Quarterly Service - New ARFF Station Fueling Island Roll-up Doors (2 Doors)	8	EA	\$ _____	\$ _____
4E	Quarterly Service - Cargo Building Roll-up Doors (16 Doors)	64	EA	\$ _____	\$ _____
4F	Quarterly Service - TSA Checkpoint Overhead Doors (3 Doors)	12	EA	\$ _____	\$ _____
4G	Quarterly Service - Maintenance Baseyard Roll-up Doors (7 doors)	28	EA	\$ _____	\$ _____

<b>4. TOTAL FOR ELLISON ONIZUKA KONA INTERNATIONAL AIRPORT AT KEAHOLE</b>	<b>\$ _____</b>
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Item No.	Description	Estimated Service Quantity (A)	Unit	Unit Price (B)	Amount (A x B)
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1

**5. MAINTENANCE SERVICES FOR WAIMEA KOHALA AIRPORT (MUE)**

5A	Quarterly Service - Baggage Claim Overhead Doors (2 Doors)	8	EA	\$ _____	\$ _____
5B	Quarterly Service - ARFF Station Apparatus Bay Overhead Doors (2 Doors)	8	EA	\$ _____	\$ _____

<b>5. TOTAL FOR WAIMEA KOHALA AIRPORT</b>	<b>\$ _____</b>
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1

**6. MAINTENANCE SERVICES FOR UPOLU AIRPORT (UPP)**

6A	Quarterly Service - Terminal Overhead Door (1 Door)	4	EA	\$ _____	\$ _____
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<b>6. TOTAL FOR UPOLU AIRPORT</b>	<b>\$ _____</b>
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1

**7. MAINTENANCE SERVICES FOR KAHULUI AIRPORT (OGG)**

7A	Quarterly Service - T-Hangar Bi-Fold Doors (30 Doors)	120	EA	\$ _____	\$ _____
7B	Quarterly Service - ARFF Station Apparatus Bay Overhead Doors (6 Doors)	24	EA	\$ _____	\$ _____
7C	Quarterly Service - ARFF Station Utility Room Roll-up Doors (3 Doors)	12	EA	\$ _____	\$ _____
7D	Quarterly Service - Old ARFF Station Apparatus Bay Overhead Doors (6 Doors)	24	EA	\$ _____	\$ _____
7E	Quarterly Service - Maintenance Baseyard Building Roll-up Doors (4 Doors)	16	EA	\$ _____	\$ _____
7F	Quarterly Service - Maintenance Baseyard Equipment Shed Roll-up Doors (6 Doors)	24	EA	\$ _____	\$ _____
7G	Quarterly Service - Mechanic's Shop Roll-up Doors (2 Doors)	8	EA	\$ _____	\$ _____
7H	Quarterly Service - ARFF Training Center Roll-up Door (1 Door)	4	EA	\$ _____	\$ _____
7I	Quarterly Service - TSA Checkpoint Roll-up Doors (10 Doors)	40	EA	\$ _____	\$ _____

<b>7. TOTAL FOR KAHULUI AIRPORT</b>	<b>\$ _____</b>
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Item No.	Description	Estimated Service Quantity (A)	Unit	Unit Price (B)	Amount (A x B)
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**8. MAINTENANCE SERVICES FOR KAPALUA AIRPORT (JHM)**

8A	Quarterly Service - Terminal Ticket Counter Roll Up Doors (6 Doors)	24	EA	\$ _____	\$ _____
8B	Quarterly Service - Baggage Claim Overhead Doors (2 Doors)	8	EA	\$ _____	\$ _____
8C	Quarterly Service - ARFF Apparatus Bay Overhead Doors at the ARFF Station (3 Doors)	12	EA	\$ _____	\$ _____

<b>8. TOTAL FOR KAPALUA AIRPORT</b>				<b>\$</b>	
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**9. MAINTENANCE SERVICES FOR MOLOKAI AIRPORT (MKK)**

9A	Quarterly Service - Terminal Counter Roll-up Doors (4 Doors)	16	EA	\$ _____	\$ _____
9B	Quarterly Service - Maintenance Baseyard Roll-up Doors (5 Doors)	20	EA	\$ _____	\$ _____
9C	Quarterly Service - New ARFF Station Apparatus Bay Overhead Doors (4 Doors)	16	EA	\$ _____	\$ _____
9D	Quarterly Service - New ARFF Station Storage Bay Roll-up Door (1 Door)	4	EA	\$ _____	\$ _____

<b>9. TOTAL FOR MOLOKAI AIRPORT</b>				<b>\$</b>	
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**10. MAINTENANCE SERVICES FOR LANAI AIRPORT (LNY)**

10A	Quarterly Service - Terminal Roll Up Doors (6 Doors)	24	EA	\$ _____	\$ _____
10B	Quarterly Service - ARFF Station Apparatus Bay Overhead Doors (4 Doors)	16	EA	\$ _____	\$ _____

<b>10. TOTAL FOR LANAI AIRPORT</b>				<b>\$</b>	
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Item No.	Description	Estimated Service Quantity (A)	Unit	Unit Price (B)	Amount (A x B)
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1

**11. MAINTENANCE SERVICES FOR LIHUE AIRPORT (LIH)**

11A	Quarterly Service - T-Hangar Doors (14 Doors)	56	EA	\$ _____	\$ _____
11B	Quarterly Service - ARFF Station Apparatus Bay Overhead Doors (8 Doors)	32	EA	\$ _____	\$ _____
11C	Quarterly Service - ARFF Station Utility Room Roll-up Doors (2 doors)	8	EA	\$ _____	\$ _____
11D	Quarterly Service - Commuter Terminal Roll-up Doors (4 doors)	16	EA	\$ _____	\$ _____
11E	Quarterly Service - Vehicle Security Roll-up Doors at Main Terminal Bus Area (2 doors)	8	EA	\$ _____	\$ _____
11F	Quarterly Service - TSA Checkpoint Overhead Doors (2 doors)	8	EA	\$ _____	\$ _____
11G	Quarterly Service - Security Area Exit Lane Overhead door (1 door)	4	EA	\$ _____	\$ _____
11H	Quarterly Service - Maintenance Baseyard Building Roll-up Doors (8 doors)	32	EA	\$ _____	\$ _____
11I	Quarterly Service - Emergency Generator Building Roll-up Doors (2 doors)	8	EA	\$ _____	\$ _____

<b>11. TOTAL FOR LIHUE AIRPORT</b>	<b>\$</b>
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1

**12. TROUBLE CALLS, CORRECTIVE WORK, OR ELECTIVE WORK**

12A	Labor for Corrective Work or Elective Work as directed by the State	3,000	hours	\$ _____ /hr	\$ _____
12B	Parts & Materials allowance for Corrective Work, or Elective Work as directed by the State	Allow	Allow	Allow	\$ 350,000.00

<b>12. TOTAL FOR TROUBLE CALLS, CORRECTIVE WORK, OR ELECTIVE WORK</b>	<b>\$</b>
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**SUMMARY OF ALL BID ITEMS 1 - 12**

1. TOTAL FOR DANIEL K. INOUE INTERNATIONAL AIRPORT	\$	_____
2. TOTAL FOR KALAELOA AIRPORT	\$	_____
3. TOTAL FOR HILO INTERNATIONAL AIRPORT	\$	_____
4. TOTAL FOR ELLISON ONIZUKA KONA INTERNATIONAL AIRPORT AT KEAHOLE	\$	_____
5. TOTAL FOR WAIMEA KOHALA AIRPORT	\$	_____
6. TOTAL FOR UPOLU AIRPORT	\$	_____
7. TOTAL FOR KAHULUI AIRPORT	\$	_____
8. TOTAL FOR KAPALUA AIRPORT	\$	_____
9. TOTAL FOR MOLOKAI AIRPORT	\$	_____
10. TOTAL FOR LANAI AIRPORT	\$	_____
11. TOTAL FOR LIHUE AIRPORT	\$	_____
 12. TOTAL FOR TROUBLE CALLS, CORRECTIVE WORK, OR ELECTIVE WORK	\$	_____

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**TOTAL AMOUNT FOR COMPARISON OF BIDS (ITEMS 1 - 12) \$ \_\_\_\_\_**

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**NOTES:**

- 1) Bids shall include all Federal, State, County and other applicable taxes and fees.
- 2) The TOTAL AMOUNT FOR THE COMPARISON OF BIDS will be used to determine the lowest responsible bidder.  
  
If the lowest TOTAL AMOUNT FOR COMPARISON OF BIDS exceeds the funds available, the State reserves the right to negotiate with the lowest responsible bidder as permitted under Section 103D-302, Hawaii Revised Statutes, to further reduce the scope of work and award a contract thereafter.
- 3) Bidders must complete all unit prices and amounts. Failure to do so may be grounds for rejection of bid.
- 4) If a discrepancy occurs between unit bid price and the bid price, the unit bid price shall govern.
- 5) The State reserves the right to reject any or all Proposals and to waive any defects in the best interest of the State.
- 6) Submission of a Proposal is a warranty that the bidder has made an examination of the project site and is fully aware of all conditions to be encountered in performing the work and the requirements of the plans and specifications.
- 7) Bidder shall be paid for actual work performed as directed by the SPM for allowance items. Bidder will not be paid overhead and profit for unused allowance funds.
- 8) Payment to the contractor will be made on the basis of actual number of services performed and unit bid prices.
- 9) Quantities shall not be construed as being complete and accurate.

**STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION**

**PRE-BID MEETING AGENDA**

**DATE:** November 14, 2022

**TIME:** 2:00 PM

**LOCATION:** State of Hawaii Department of Transportation Airports Division  
Microsoft Teams Web-Conference  
Web attendance via email invitation  
Call-in Phone No.: (808) 829-4853  
Phone Conference ID: 582 862 71#

**PROJECT:** T-Hangar, Roll-Up, & Overhead Door Maintenance  
Statewide Airports  
State Project No. BS1322-43

**PRESENT:** See attached list

**SUBJECT:** Pre-Bid Meeting

**MEETING SUMMARY:**

**I. GENERAL DISCUSSION**

1. The State Project Manager will fill out the attendance sheet as completely as possible. All persons that were emailed meeting invitations shall be emailed a copy of the draft meeting minutes and attendance list for review and comment in order to ensure accuracy. Once finalized, a copy of the meeting minutes will be attached to the bid documents via addendum.
2. Introduction of participants
3. Per the HlePRO solicitation, questions must be submitted by 4:00 PM on November 30, 2022.
4. This meeting is to clarify general questions only. If there is a conflict between what was stated in this meeting and the bid documents, the bid documents shall govern. Any significant changes will be issued through an addendum. A copy of the meeting minutes will be issued to all attendees.
5. Important items brought to the attendees' attention:



- Bids are due on December 5, 2022
6. Project duration is five (5) years, but will only be funded for the first year initially. Additional funding will be amended to the Contract each following year, pending satisfactory service and available funds,.
  7. Unless there is a problem with the award or contract execution process, the State intends to issue the Notice to Proceed by February 2023 at the earliest.
  8. Requests for AOA badges, AOA stickers, ramp licenses, etc. shall be submitted within 14 calendar days after award of contract. In addition to the requirements stated in the Contract Bid Documents, all Contractors shall comply with the requirements and procedures of the Contractor's Training Guide.

## II. QUESTIONS

1. Contractor question: Section 10.7 seems to indicate that repairs for "Acts of God" and elective work incidental to the contract.

DOTA response: That was not the DOTA's intent, and this will be clarified on the addendum.

2. Contractor question: When will the Addendum be issued?

DOTA response: DOTA intends to issue the Addendum as soon as possible. The earliest anticipated date is November 28, 2022.

3. Contractor question: What licenses are required for this contract? At this point, the C-48 and the C-48A are the most appropriate for the work. The C-25 will be discussed by the Licensing Board, but DOTA does not expect that decision to change.

DOTA response: The C-48 and the C-48A are the most appropriate for the work. The specifications only currently require the C-48, but the C-48A will be mentioned in Addendum No. 1. The C-25 will be discussed by the Licensing Board, but DOTA does not expect that decision to be made prior to the issuance of Addendum No. 1.

Meeting adjourned at: 2:16 AM on 11/14/2022

c: All attendees (See attached sign-in sheet)

**MEETING ATTENDANCE SHEET**  
**Pre-Bid Meeting**

**Project Name: T-Hangar, Roll-up, and Overhead Door Maintenance**  
Statewide Airports

**Project No. BS1322-43**

**Meeting Location: Microsoft TEAMS Teleconference**  
Call in (808) 829-4853, Conf ID: 582 862 71#

**Date: November 14, 2022 @ 2:00 PM**

Name: Steve Tagupa Title: State Project Manager	Company: DOT-Airports Address: 400 Rodgers Blvd, Suite 700, Honolulu, Hawaii, 96819	Phone: (808) 838-8805 Fax: (808) 838-8017 E-Mail: Steve.Tagupa@hawaii.gov
Name: Jay Rossi Title:	Company: Oxford Airport Technical Svcs. Address:	Phone: Fax: E-Mail: jrossi@oxfordats.com
Name: Roger Fortin Title:	Company: Oxford Airport Technical Svcs. Address:	Phone: Fax: E-Mail: rfortin@oxfordats.com
Name: Olan Felix Title:	Company: Oxford Airport Technical Svcs. Address:	Phone: (808)220-0334 Fax: E-Mail: ofelix@oxfordats.com
Name: Barry Lagerstedt Title:	Company: Oxford Airport Technical Svcs. Address:	Phone: Fax: E-Mail: blagerstedt@oxfordats.com
Name: Pamela Moore Title:	Company: Oxford Airport Technical Svcs. Address:	Phone: Fax: E-Mail: pmoore@oxfordats.com
Name: Kawika Freitas Title:	Company: KCK Builders Address:	Phone: (808) 800-3975 Fax: E-Mail: kawika@kckbuildershi.com
Name: Jack Ho Title:	Company: Primatech Construction, Inc. Address: 808 Sheridan St, Suite 301, Honolulu, HI 96814	Phone: (808) 330-6888 Fax: E-Mail: jho@primatechhawaii.com
Name: Title:	Company: Address:	Phone: Fax: E-Mail:
Name: Title:	Company: Address:	Phone: Fax: E-Mail:










# \*RUSH\* AIR-EM 22.0386 BS1322-43 Addendum No. 1 & 22.0388 Notice to Bidders (Rev. 2)
















Final Audit Report

2022-12-05

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 Agreement completed.

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